

2012 MRTA SPRING LEADERSHIP TRAINING WORKSHOP
MRTA-MRTF Office Facility
3030 DuPont Circle
Jefferson City, MO
573-634-4300

WORKSHOP THEME: MRTA is the *Most Responsive Trustworthy Advocate* for Missouri's educational retirees!

Dates: **March 12-13, 2012 – Regions 1, 8, 9, 10, 14**
 March 13-14, 2012 – Regions 2, 3, 6, 13
 March 14-15, 2012 – Regions 4, 5, 7, 11, 12
 (MRTA Regional Map & Unit Listing Enclosed)

Attendees: **The following MRTA volunteer leaders are invited to attend with lodging provided and travel reimbursement. (Per the MRTA Bylaws attendees must be current on their MRTA dues.) Any other MRTA member wishing to attend must do so at their expense:**

MRTA Board of Directors
MRTF Board of Directors
MRTA Regional Committee Chairpersons
Local Unit Presidents
MRTA Local Unit Committee Chairpersons (*Legislative, Membership, Community Service, Retirement Education, and Informative & Protective Services committees*).

- MRTA Executive Committee will attend the full week. (March 12-15)
- MRTA State Committee Chairpersons will attend the full week. (March 12-15)
- MRTF Board of Directors MRTA Regional Vice Presidents, MRTA Regional Committee Chairpersons, Local Unit Presidents, and the Local Unit Committee Chairpersons will attend on the days with their respective regions (See "Dates" above).

Registration Fee: \$25 per attendee (nonrefundable) **or one NEW (no renewals) paid MRTA membership** (must accompany registration). Registrants must be the office holder listed on the Local Unit Officer Report on file in the MRTA State Office. **Deadline:** meeting registration must be post-marked no later than February 6, 2012.

Lodging: Capitol Plaza Hotel, 415 W. McCarty Street, Jefferson City, MO; Lodging only will be paid by MRTA and direct billed to MRTA. All other incidental expenses will be the responsibility of the occupant. Breakfast (2 free breakfasts vouchers per room) is included at Capitol Plaza. **Please try to double up on rooms as much as possible. This will save many dollars for MRTA.** **Deadline:** lodging forms must be post-marked no later than February 6, 2012.

- Reservations must be made by sending in the Lodging Request Form to the MRTA Office.
- MRTA will pay lodging for approved attendees as listed above.

Parking/Shuttle: Please use the shuttle.

- Shuttle service will be provided at the Capitol Plaza Hotel to and from the MRTA Office. Parking at the MRTA Office will be limited to vehicles bearing handicap parking permits only.
- Local attendees must park at Capitol Plaza Hotel and ride the shuttle.
- Even those commuting must park at Capitol Plaza Hotel and ride the shuttle.

Meals: Sub-sandwiches will be available at the MRTA Office prior to the start of the Day 1 Session. Evening meal will be catered at the MRTA Office at the close of each Day 1 Session. Lodging Reservation includes 2 free breakfast vouchers per room at Capitol Plaza Hotel.

Expense Reimbursement:

- 27.5 cents per mile for approved attendees with three (3) or more MRTA Leader/Volunteers per car. Otherwise MRTA will reimburse approved attendees for paid gas receipt.

DEADLINES:

Meeting Registrations: Post-marked no later than February 6, 2012.
Meet this deadline and be eligible for special drawing.

Lodging Reservations: Post-marked no later than February 6, 2012.
Lodging reservations cannot be guaranteed after this date.

Enclosures:

- Tentative Agenda
- Meeting Registration Form
- Lodging Request Form
- Local Unit Officer Report
- Membership Brochure
- Regional Map/Unit Listing
- Return Envelope

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Tentative Agenda

(Programs to be finalized later.)

DAY 1

- 11:00 a.m. Check in at Capitol Plaza Hotel – if your room is not ready you may leave your luggage locked in your car or with the Hotel.
- 11:30 Board shuttle to MRTA Office Facility – Parking at Office Facility is for those who have vehicles bearing handicap parking permits only.
- Noon Registration – MRTA Lobby
- 12:30 p.m. Gathering Social: Sub-sandwiches-MRTA Classroom Center
- 1:00 Welcome – Opening Remarks: President Veronica Hambacker
Introductions
Executive Directors Report
- 2:00 To Be Announced
- 3:00 BREAK
- 3:15 To Be Announced
- 4:15 PSRS/PEERS 101
- 5:00 Closing Remarks: President Veronica Hambacker
- 5:30 Day 1 adjourns; Dinner at MRTA Office
- 6:30 Board Shuttle to Hotel
- 7:30 Evening activities at Hotel

DAY 2

- 6:00-9:00 a.m. Breakfast/Checkout –breakfast served at Capitol Plaza Hotel
- 9:00 General Session
Opening Remarks: President Veronica Hambacker
The Kids Drove you Crazy and Kept you Sane – Carole Kennedy
State Committee Chair Reports/Instructions
- 10:30 Regional Meetings
Unit Presidents Planning Discussion-led by Regional Vice Presidents
Regional Committee Planning/Discussion-led by Regional Committee Chairs
- 11:45 Adjourn